

THE PRESCOT SCHOOL

ROLE TITLE: Teaching assistant (SEN)

This task list should be read in conjunction with your generic job description as agreed by your Professional Associations/Trade Unions

Core Purpose

- To assist in promoting the learning and personal development of the pupils to whom you are assigned, to enable them to make best use of the educational opportunities available to them.

Role description

- Ensuring the student(s) is able to use equipment and materials provided
- Ensuring the pupil(s) is able to use equipment and materials provided
- Assisting in weaker areas, e.g. speech and language, behaviour, reading, spelling, numeracy, handwriting/presentation etc
- Liaising with class teacher, SENCO and other professionals about individual education plans (IEPs), contributing to the planning as appropriate
- Helping to make appropriate resources to support the student(s)
- Meeting students' physical needs while encouraging independence e.g. help students to change for PE lessons or swimming, clean and reassure students after accidental soiling of clothes, help with mobility around the school, as appropriate
- To work with the class teacher to plan specific activities for students in the class, especially those needing additional support
- To support students to improve their basic literacy and numeracy skills.
- To monitor students work in lessons, supporting them to access the work set
- To monitor the behaviour of students, working with the class teacher to ensure students stay on task
- Escorting students between classes and to events as appropriate
- Support the implementation of IEP's, Behaviour Plans and personal care programmes
- To support students at off site alternative provision providers as directed.