



Admissions Policy

Status	Recommended
Audience	Governors, Head teachers, Teachers
Issued	September 2016
Reviewed	12.10.18

THE PRESCOT SCHOOL ADMISSIONS POLICY

Policy Approved: October 2018
Implementation Date: September 2014
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INTRODUCTION

The Prescott School follows the Admissions Policy of the Local Authority.

THE POLICY – OVERVIEW

All Schools have an admission number (ie the number of places available in each year group). The admission number for each Knowsley Secondary School can be found with the centre details - (210 places for The Prescott School in each year group)

PROCEDURES

How places are allocated

Admission number

Indicated admission limits

When setting the admission number for the school, Knowsley Authority has taken into account the indicated admission limit for each centre – a suggested admission number based on an assessment of the teaching space in the school.

Oversubscription criteria for The Prescott School (Community)

If there are more applicants than the number of places available in a particular Knowsley School then the centre is deemed to be oversubscribed.

The following criteria will be applied in order of priority, for deciding how places will be allocated:

1. Children who are cared for by the Local Authority
2. Children for whom the Council accepts there are exceptionally strong medical or welfare reasons for admission (see note 1)
3. Children with a brother or sister already attending the preferred School (see note 2)
4. Children attending named area partnership primary schools
5. Remaining places are then allocated by measuring the distance from the child's home to the School in a straight line ('as the crow flies'). Those nearest the School have priority (see note 3).

Notes

1. Strong supporting evidence from an appropriate professional, eg. a medical consultant, is normally required for consideration as an exceptional case. The evidence must be directly relevant to admission to the School concerned, clarify why admission to this centre is essential and state the difficulties in attending another School/school. This information should be submitted with the application form (online form - by post immediately after submission).

Parents/carers should note the exceptional nature of cases accepted.

2. The brother or sister must still be on the roll of the School at the expected time of transfer. 'Brother or sister' includes half/step brothers and sisters as well as foster and adopted children, provided they live with the same family at the same address.

3. Please note that proof of address may be required. A child minder's, other relative's address, etc. will not be accepted. Where the child lives equally between two addresses, the address given for receipt of child benefit is taken. The Authority uses a computerised geographical information system, using straight line measuring between co-ordinate points.

Tie-break

If there are more applicants than places within any one of criteria 1,2, 3 and 4, criterion 5 will be used as a 'tiebreaker'.

Where the geographical tie-break does not assist due to twins, triplets etc in the same house an additional place will be offered. Where more than one applicant lives the same distance, eg in a block of flats, random selection will be used to determine the allocation of places.

1 As defined in the School Admissions Code (February 2009) - looked after at the time of application and expected admission.

Area Partnership primary schools

Primary schools are linked to the secondary Centres for Learning according to their area partnership.

For The Prescott School these are the linked primary schools:

Evelyn

Halshead

Knowsley Village

Prescot

St Leo's and Southmead

St Mary and St Paul's CE

Whiston Willis

Waiting lists

Where there are more applicants than places available for a particular School for the Year 7 September intake, the authority will keep a waiting list, ordered by the oversubscription criteria of the admission policy. A pupil's place on the waiting list may vary, up or down, as the situation changes. The waiting list will close at the end of the autumn term, (December 2010).

Following that point, Centres for Learning (community) will not keep a waiting list. If there is a place available, it can normally be offered. If no place can be offered, a right of appeal will be given

REVIEW

The Reviewing of this policy will take place at the start of each academic year.

APPENDIX