



## Behaviour Policy

Status	Recommended
Audience	Governors, Headteachers, Parents, Students
Issued	September 2024
Reviewed	June 2024

## Rationale

The Prescott School is committed to ensuring consistency of professional practice in order to provide a safe, calm and productive learning environment. Through positive relationships and clear systems and routines, we seek to foster a sense of mutual responsibility and an exemplary standard of behaviour which will enable learning and school life to be effective and enjoyable. We aim to accomplish this by ensuring staff and students live by our school values of integrity, ambition and appreciation which are at the core of all we do at The Prescott School.

## Aims

- To promote a positive and effective learning environment
- To ensure a system of behaviour management leads to exemplary standards of conduct
- To ensure students adhere to and live by the schools values of integrity, ambition and appreciation
- To foster an understanding of the rights and responsibilities essential for a safe, calm, happy and productive learning environment so that all students can achieve academically and develop holistically

## LEARN

<b>L</b> Lesson Arrival	<b>LESSON ARRIVAL</b> On time. Equipment out. Complete connect quietly.
<b>E</b> Engage	<b>ENGAGE</b> Show integrity by co-operating with all staff. Listen and respond to all instructions first time. Sit up, face forward.
<b>A</b> Ambition	<b>AMBITION</b> Take pride in your presentation. Answer questions posed by your teacher. Active participation and attempt all work to the best of your ability.
<b>R</b> Respect	<b>RESPECT</b> Respect yourself. Respect all staff. Respect your environment. Respect each other.
<b>N</b> Next Steps	<b>NEXT STEPS</b> Complete work. Follow instructions to pack away. Stand quietly behind your desk and wait to be dismissed. Walk quietly and safely to your next destination.

## **Staff Responsibilities**

For a safe, calm and productive environment to flourish, all members of staff must embrace their responsibility for high standards, both in and out of the classroom. Staff must consistently follow the Teachers' Standards alongside living the school's values of ambition, integrity and appreciation and enforce all school systems and routines. Staff must ensure that they hold the highest expectations with regard to the 'Prescot Habits' of standards, engagement and attitude. There are members of staff with specific responsibility to support students with additional needs. These include counsellors, pastoral staff and SEN staff. There are members of the SLT with specific responsibilities for the strategic leadership of behaviour across the school. New staff receive CPD which introduces them to the school's policy and systems. Existing staff receive CPD throughout the academic year relating to current and future priorities.

## **ClassCharts**

The school uses ClassCharts to record positive and negative behaviour incidents for all students. Staff have a responsibility to use this system effectively, promptly and accurately to ensure that behaviour of students is recorded to provide an overall picture of each student. Students are introduced to and reminded of behaviour systems through student induction which takes place at the beginning of the academic year as well as via other means e.g. assemblies, PSHE as the academic year progresses. All parents/carers are actively encouraged at all times to utilise ClassCharts to monitor their child's behaviour and support the schools' behaviour policy and systems.

## **Restorative Practice**

This is a model which encourages people to take responsibility for their actions and repair any harm that they have caused. Its use has been found to reduce behaviour problems, improve achievement levels, and develop emotional literacy. The school uses restorative practice to support both prevention and response in a way which enables relationships to be repaired and/or developed further.

## **Behaviour Management System**

All members of staff are expected to use the school's escalation systems. Sanctions for students include a 20-minute detention, 40-minute detention, 60-minute detention, monitoring report, parent/carers meetings, reflection, Governors Behaviour Panel, suspension and permanent exclusion. All staff will follow a graduated response to school sanctions. The sanction awarded is at the discretion of the school and is non-negotiable. Failure to comply with the school sanction will typically result in the sanction being escalated. ([Appendix 1](#))

## **Reasonable Adjustments**

In order to remain inclusive, at times, the school may deviate from the set behaviour management system detailed above in order to make reasonable adjustments. This will occur on a student-by-student basis to ensure that the sanctions implemented are reflective to the specific needs of students and families. The school decides if this applies, and the decision is final.

## **Return to Learn**

When deemed appropriate, students may be placed into the school's return to learn room. Students will be given access to resources and required to complete work from the lesson missed. They will be supported with emotional regulation to enable them to return to learning the following period.

## **Reflection**

When deemed appropriate, students may be placed into the school's reflection room. Students will be given access to resources required to complete work and must follow the rules of reflection. Failure to comply will typically result in further sanctions ranging from a repeat day to a suspension.

## **Suspension and Permanent Exclusions**

Suspensions will be imposed for serious or persistent offences. TPS has a zero tolerance for drugs on site. The school operates its policy in line with the DFE document: *Suspensions and Permanent Exclusions from maintained schools, Academies and PRUs (Sept 23)*. Permanent exclusion will be used as last

resort, in response to a serious breach or persistent breaches of the school's behaviour policy (*DFE, 2023 Suspensions and Permanent Exclusions from maintained schools, Academies and PRUs in England.*)

Following suspension, parent/carers must attend a meeting with their child and a member of staff. Students who have been suspended from school for poor behaviour in reflection or have refused to complete reflection will be required to repeat their day when they return from suspension.

During the meeting the school will communicate to the pupil that LEARN values are key to their future success and that previous behaviours will not be seen as an obstacle to this.

### **Verbal Abuse**

Verbal abuse of all forms towards staff and other students is not tolerated at The Prescott School. Students who verbally abuse will be issued with a sanction. This sanction will range from an in-school sanction to a suspension.

### **Conduct Outside of School**

Schools have the power to discipline students for misbehaving outside of school where such misbehaviour is non-criminal or related to bullying and which is witnessed by a member of staff or is reported to the school. Sanctions will be applied in accordance with the behaviour management system detailed earlier in this policy.

### **Uniform, Equipment and Personal Appearance**

School expectations of uniform and equipment are carefully detailed in the uniform, equipment and personal appearance information booklet available to all students and families via our website. Failure to comply with these standards will result in the behaviour management system being applied.

### **Peer-on-Peer Abuse**

The Prescott School is committed to preventing all forms of peer-on-peer abuse including bullying, harmful sexual behaviour and harmful sexual violence. We will work hard to ensure that abuse plays no part in our school community by proactively dealing with all students, families and staff to promptly address and eradicate all reported incidents consistently. School sanctions are likely to be applied when dealing with incidents of abuse. These sanctions are at the discretion of the school and the decision is final.

### **Banned Items**

Banned items are outlined in the uniform, equipment and personal appearance information booklet.

### **E-Safety**

All members of our community are expected to follow e-safety guidance and precautions. It is illegal to use a mobile device and social networking sites to frighten or upset people. Electronic devices may be confiscated if it is suspected that they may contain inappropriate material. Cyber bullying is an extremely serious matter which may result in police involvement. Reference should be made to our Acceptable Use Policy.

### **Searching, Screening and Confiscations**

The school's screening, searching and confiscation protocol is in accordance with the Department for Education guidance: *Searching, screening and confiscation Advice for headteachers, school staff and governing bodies (January 2018)*. Legislation requires that knives, weapons and extreme pornography must be handed to the police. The school will decide what to do with other items and if and when to return any item which has been confiscated. When a student has had a search conducted parents/carers will be informed in line with our school protocol.

### **Use of Reasonable Force**

Members of staff are legally entitled to use reasonable force to prevent students committing an offence, injuring themselves or others, damaging property or to maintain good order and discipline in the classroom.

## Equality Act 2010

The Prescot School is aware of its legal duties in relation to the Equality Act and fully embraces its ethos of equal opportunity, diversity, tolerance and mutual respect. In relation to this policy and the administration of sanctions, the school will never discriminate against students when making suspension decisions and reasons for suspension will not be the protected characteristics.

### Appendix 1 Sanctions/Consequences

Standards	Departmental
<p style="text-align: center;"><b>20-minute Pastoral</b></p> <p>Breach of standards as set out in the uniform, equipment and personal appearance information booklet. This detention will be held in a central location for all years.</p>	<p style="text-align: center;"><b>20-minute Departmental</b></p> <p>Exit from a lesson. This would be following a reminder of school LEARN standards. This detention will be held in a central location for all years.</p>
<p style="text-align: center;"><b>40-minute Pastoral</b></p> <p>Failure to attend the 20-minute detention will result in the detention being upscaled to a 40-minute detention. This detention will be held in a central location for all years.</p>	<p style="text-align: center;"><b>40-minute Departmental</b></p> <p>Failure to attend the 20-minute detention will result in the detention being upscaled to a 40-minute detention. This detention will be held in a central location for all years.</p>
<p style="text-align: center;"><b>SLT 60-minute Pastoral</b></p> <p>Failure to attend the upscaled detention will result in a 60-minute detention with the school's Senior Leaders. This will be held in a central location every day.</p>	<p style="text-align: center;"><b>SLT 60-minute Departmental</b></p> <p>Failure to attend the upscaled detention will result in a 60-minute detention with the school's Senior Leader attached to the department. This will be held in a central location every day.</p>
<p style="text-align: center;"><b>Failure to attend this detention has the potential to be upscaled further. In order to prevent this, the school will attempt to reschedule this detention. Failure to comply at this stage, will result in this being upscaled again and SLT action will be taken. This will range from reflection to a suspension.</b></p>	
<p style="text-align: center;">The school's sanctions / consequences system is non-negotiable. No student is exempt unless deemed to be a reasonable adjustment by school staff.</p>	